

**Film Hub Midlands x BFI Film Academy 2023-24
Access to Activity Bursary Form**

Notes for Applicants-Participants - carefully read:

1. Bursary applications or reimbursements must be signed and dated by both the applicant-participant and the lead contact at the Film Academy partner venue (*Ella Townsend - Young Talent Coordinator at Film Hub Midlands*), before any claims can be made/paid. This is so we can forecast and allocate bursary spend as accurately as possible.
2. Claims must be supported by receipts showing actual costs incurred. Please only invoice for the maximum offered if given a limit e.g. £20.00 maximum.
3. Any claims without receipt evidence will not be paid.
4. If you require financial support prior to attending an event or activity, you must provide proof of purchase within 7-days of receipt of payment to *Ella Townsend - Young Talent Coordinator at Film Hub Midlands* at e.townsend@broadway.org.uk

Your contact Details	Name	
	Postcode	
	Email	
	Phone Number	
	Venue Partner - Film Hub Midlands	<input type="checkbox"/> Broadway - Nottingham <input type="checkbox"/> QUAD - Derby <input type="checkbox"/> Phoenix - Leicester <input type="checkbox"/> Paradigm Arts - Lincoln <input type="checkbox"/> Midlands Arts Centre (MAC) - Birmingham <input type="checkbox"/> BFI NETWORK
	Activity Type:	<input type="checkbox"/> Scene + Networking - Short Stack <input type="checkbox"/> Scene - Midlands Short Film Club with BFI NETWORK <input type="checkbox"/> Recommends - Film Club Takeover <input type="checkbox"/> Recommends - Screenings 2-4-1 <input type="checkbox"/> Recommends - BFI Future Film Festival 2024 <input type="checkbox"/> Recommends - BFI LFF 2023 <input type="checkbox"/> Other - Build Your Own Night series <input type="checkbox"/> Other - Takeover Training Session <input type="checkbox"/> Other - Future Film Festival 2024 <input type="checkbox"/> Other

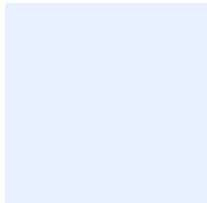
Reason for Bursary-Reimbursement	Type	<input type="checkbox"/> Travel reimbursement <input type="checkbox"/> Registration/ticket/course fee <input type="checkbox"/> Other
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	Other (explain here)	
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Cost of Bursary- Reimbursement	Item Description	Cost
(add additional rows as required) Please only invoice for the maximum offered if given a limit. Mileage is at 0.45p per mile to and from location-venue of activity.	<i>Example - Train from Birmingham to Nottingham as selected-screened filmmaker for Scene - Short Stack on 17 September 2023</i>	<i>£20.00 (maximum offered is £20.00 although your train fare could be £35.00)</i>
	Total cost:	£20.00

Reimbursement - Your Bank Details	Account Name	
	Sort Code	
	Account Number	

Declaration	<p><i>I can confirm that, to the best of my knowledge, the information provided on this form is correct.</i></p> <p><i>Film Hub Midlands reserves the right to suspend or withdraw payments in the event of unsatisfactory justification.</i></p>	
	Signature of applicant-participant and dated. Click on the icon to upload an image of your signature or sign into the box.	 <u>Date:</u>

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	<p>Signature of approval - Ella Townsend, Young Talent Coordinator at Film Hub Midlands and dated.</p>	<div data-bbox="1002 528 1203 730" style="background-color: #e0f0ff; width: 126px; height: 90px; margin: 0 auto;"></div> <p style="text-align: center;"><u>Date:</u></p>
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